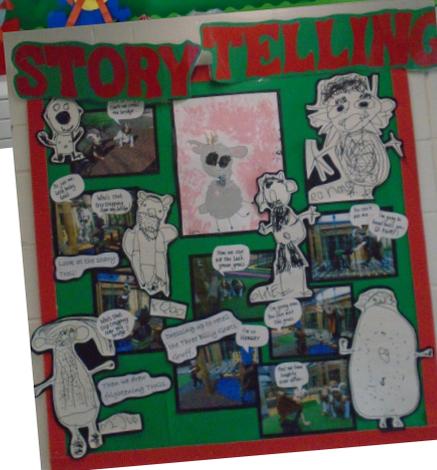


Welcome to Hawley Nursery



Starting Nursery

Welcome to Hawley Nursery.

The school doors open at 9.00am. Please arrive on time. It is disruptive for your child's learning and others when you're late.



Please choose a book daily to take home and share with your child. Record the book in the book borrowing folder, which is located with the books. Place book wallet in the box when you come in the classroom.

Encourage your child to find their name star and take into the nursery and place on the name star board.



If your child has chosen to play inside then please encourage them to hang their own coat on their peg.

Please check your child's cloth bag weekly to ensure they always have enough spare clothes especially underwear and socks as our supply is limited.



Water bottles are stored in the labelled blue trays. Please make sure your child has a water bottle everyday which is labelled with their name. Please clean and change the water on a daily basis and take water bottles home on a Friday.



In colder months please make sure your child has warm clothing to allow them to access all activities outside throughout the day. When the weather is rainy please ensure your child has wellies and waterproof clothing.



In warmer months please make sure your child has sun cream labelled with their name and a sunhat to protect them from the sun.



Please have a look at the activities set up for the children, there is often a label explaining what the activity is. This gives you an opportunity to see what is going on in the nursery. Please settle your child at an activity inside or outside depending on their interest, before saying goodbye.

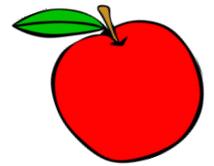
The Nursery Day

9.00 - 10.15 Free Flow Play

Both the inside and outside areas are open for free flow play. There is a balance of child initiated and adult led activities.

10.15 - 10.30 Carpet Session and Fruit Time

Children come together for a 'letters and sounds carpet session'. The activities are based around Phase One Phonics which supports and encourages listening and attention skills along with the acquisition of vocabulary. This is followed by fruit and water.



10.30 - 11.15 Free Flow Play

Children return to free flowing activities and again have a balance of child initiated and adult led activities.



11.15 - 11.30 Morning Story time

Children sit down on the carpet for story time. Books are chosen to support the current nursery topic.

11.30 - 12.30 Lunchtime

Children eat their lunch in the hall and then go outside into the nursery playground where they are encouraged to join in with group games.

The Department for Education guidance is for children in the Early Years Foundation Stage to be active for 180minutes a day. This helps towards this goal.



12.30-12.45 - Maths Carpet session

Once the children are settled.

1pm - 2.30 Free Flow Play

Children return to free flowing play again with a mixture of child initiated and adult led activities.



2.30—2.45 Carpet Session and Fruit Time

Children come together for a carpet session with a mathematical focus. This is followed by fruit and milk or water.

2.45—3pm Tidy Up Time

All of the children help keep the nursery tidy. They work in teams with an adult to tidy a particular area. (If your child needs to be collected early to enable other school pick ups please arrive before we sit down for story time at 3pm)

3pm—3.15 Afternoon Story time

This story time is a time to share familiar stories and stories of children's interests.



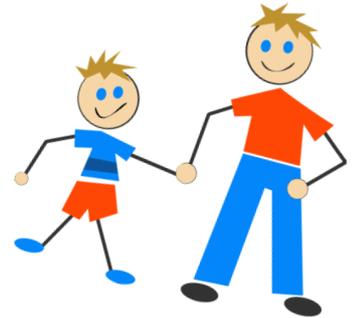
3.15 Home time

At the end of the day the children are seated on the carpet with a member of staff. A second member of staff will call the children to door when you arrive. The children are encouraged to independently collect their coats from their pegs a member of the nursery staff will support if needed. If you need to speak to a member of the nursery staff please wait until the majority of the children are collected and then we can assist you.

Collection

If someone different is collecting your child please let a member of the nursery team know in advance. It can be distressing for your child if they are left waiting whilst we confirm who the person is and if they have permission to collect.

If you're running late for collection then please inform the school office.



Portfolios

The portfolio is a celebration of your child's progress. We collect samples of work for each area of learning for each term. Portfolios are kept in the cloakroom area. Please take the opportunity to share the portfolio with your child throughout the year. We collect samples on a daily basis and these are stuck in the portfolio once every half term. If your child does something significant at home and you would like to put it in their folder, bring it in and we can stick it in.

Sickness

If your child is unwell please call the school office on the first day of illness to inform them. The schools number is 0207 485 5020. If your child has vomiting or diarrhoea they must stay off school for at least 48 hours after the last episode, this is to minimise the spread of infection to others.



Communication

Please check the noticeboard by the book box for nursery information and the screen to see what is happening within the school. School newsletters are sent home via email or paper copy depending on how you selected to receive information.

You will be invited to a parent/teacher meeting after the October half term. This will be an opportunity to discuss how your child has settled and what their next steps will be. In the Spring term you will be invited to another meeting to discuss ongoing progress. In the Summer term you will receive a report, if you wish you discuss this then there will be an opportunity to do so.